

# **Structural Engineering Certification Application**

This packet contains the information and forms that have to be submitted to apply for certification in the practice of structural engineering. Specifically, it contains:

- A description of the requirements to be certified
- Code of Conduct
- The Declaration and Release
- Regular Process Application Agreement (pages 8-10)
- Grandfathering Provision Application Agreement (pages 11-13)
- Certification and Recertification fees
- Application Forms for Grandfathering & Regular Provisions (Exhibit A & Exhibit Aa)
- Engagement Record (Exhibit B)
- Reference Form (Exhibit C)
- The Certification Calendar (Exhibit D)

## **To apply for certification through the Regular Process:**

- Read the description of requirements to be certified through the Regular Process and confirm that you are eligible.
- Read the Code of Conduct and be sure that you have and intend to abide by its principles.
- Read the Declaration and Release and be sure that you agree to the statements therein.
- Complete the Regular Process Application Form (Exhibit Aa).
- Read and sign the Application Agreement - Regular Process (pages 8-10).
- Provide a detailed list of engagements describing your qualifying structural engineering experience (Exhibit B).
- Enclose at least three completed reference forms, signed by qualified references (Exhibit C).
- Return the executed Application Form and the executed Application Agreement – Regular Process, the Engagement Records, Reference Forms, and a check payable to SECB in the specified amount.

## **To apply for certification through the Grandfathering Provision:**

- Read the description of requirements to be certified through the Grandfathering Provision and confirm that you are eligible.
- Read the Code of Conduct and be sure that you have and intend to abide by its principles.
- Read the Declaration and Release and be sure that you agree to the statements therein.
- Complete the Grandfathering Provision Application Form (Exhibit A).
- Read, sign and seal the Application Agreement – Grandfathering Provision (pages 11-13).
- Provide an explanation of the last 3 consecutive years of work experience in the form of the Engagement Record (Exhibit B).

- Return the executed Application Form, the executed Application Agreement – Grandfathering Provision, and the Engagement Record form/s together with a check payable to SECB in the specified amount.

## **Requirements for Certification – Regular Process**

### **Qualification through Education, Experience and Examination**

Applicants *who do not qualify for certification through Grandfathering* must demonstrate conformance with each of the following criteria (Examination, Education and Experience), in order to be deemed qualified for certification:

1. Examination. Applicant must have successfully passed one of the following existing 16-hour combinations of exams (EIT exam does not qualify):
  - The NCEES SE-I and SE-II examinations
  - The NCEES SE-II and California SE III examinations
  - The NCEES SE-II and Washington SE III examinations
2. Education. Applicant shall hold at least a B.S. in an engineering discipline and shall have successfully completed a total of at least 36 semester hours covering at least 6 of the 9 subject areas indicated below:
  - a. Structural Analysis, including mechanics of materials
  - b. Advanced Structural Analysis (for example: Matrix Methods of Analysis)
  - c. Structural Steel Behavior and Design
  - d. Structural Concrete Behavior and Design
  - e. Timber Behavior and Design
  - f. Masonry
  - g. Structural Dynamics
  - h. Soil Mechanics/ Foundation Design
  - i. Technical Writing.
3. Experience (Qualifications). Applicant must demonstrate the following:
  - a. For those holding a BS degree, 4 years, minimum, primary practice in structural engineering or full-time professional academic engagement teaching structural engineering coursework at the university level.
  - b. The successful completion of an MS degree in Structural Engineering qualifies as 1 year experience.

- c. Experience (qualifications) must address design, analysis, construction and/or rehabilitation of structures.

## **Application Process**

1. Applicants shall submit a properly completed application form, approved by the Structural Engineering Certification Board, which provides evidence of the applicant's education, examination, experience (qualifications) and employment history (Exhibit Aa). The application must be signed, attesting to the accuracy of the information provided on the form.
2. Applicants shall read, sign and seal the Application Agreement – Regular Process (pages 8-10).
3. Applicants shall provide a list of engagements, including description and nature of each engagement, to demonstrate a minimum of four years qualifying experience in the practice of structural engineering (Exhibit B).
4. Applicants shall provide at least three (3) completed reference forms, signed by engineers that hold a Certification in Structural Engineering, or engineers licensed/registered in any U.S. jurisdiction, that substantiate the applicant's competency and work experience in the field of structural engineering (Exhibit C). Each reference must include a discussion of the level and breadth of experience presented in the applicant's portfolio.

## **Review of Qualifications**

1. All applications received shall be subject to review by the Credentialing Committee of the Structural Engineering Certification Board, including verification that the information presented is correct and that the applicant meets the criteria for Certification in Structural Engineering.
2. On a random basis, the Credentialing Committee may request submittal of supporting documentation that may include:
  - a. Copies of certificates indicating successful completion of the qualifying exams.
  - b. Evidence of education, including certified copies of transcripts and/or diplomas.
3. If the Certification Credentialing Committee determines that the information, as submitted by the applicant, does not adequately demonstrate the appropriate competency level, the applicant may be requested to submit additional supporting data or submit to an interview.

## **Requirements for Certification – Grandfathering Provision**

Until 12/31/2015, applicants may apply under the Grandfathering Provision. After that date, applicants must apply under the Regular Provision (Examination, Education and Experience).

### **Qualification Through Experience and Practice**

To be eligible for certification through Grandfathering (experience and practice), an applicant must meet the following criteria:

1. The applicant must hold an active license or registration (as applicable) in a U.S. jurisdiction, whereby the applicant is eligible to act in responsible charge of structural engineering projects. The license and/or registration must have been awarded on or before June 19, 2005 and must remain valid continuously through the time of application.
2. The applicant must be actively engaged in the practice of structural engineering for a period of not less than 3 years *immediately preceding the application for certification*. For these purposes, practice of structural engineering shall include full-time professional academic engagement teaching structural engineering coursework at the university level.

### **Application Process**

1. Applicants shall submit a properly completed application form, approved by the Structural Engineering Certification Board, which provides evidence of the applicant's education, professional registration or licensure, and employment history (Exhibit A). The application shall be sealed by the applicant, using a seal legally authorized by any U.S. jurisdiction as evidence of professional licensure or registration in a discipline that includes the right to act in responsible charge of structural engineering projects, and signed, attesting to the accuracy of the information provided on the form.
2. Applicants shall read, sign and seal the Application Agreement – Grandfathering Provision (pages 11-13).
3. Provide an explanation of the last 3 consecutive years of work experience in the form of the Engagement Record (Exhibit B).

## **Review of Qualifications**

1. All applications received shall be subject to review by the Credentialing Committee of the Structural Engineering Certification Board, including verification that the information presented is correct and that the applicant meets the criteria for Certification in Structural Engineering.
2. On a random basis, the Credentialing Committee may request submittal of supporting documentation that may include:
  - a. Copies of certificates indicating the jurisdiction and type of qualifying professional registration or licensure.
  - b. A complete work history including, for each professional engagement, the employer's name and address, work location, dates of engagement, and a summary of principal responsibilities and projects.
  - c. Evidence of education, including certified copies of transcripts and/or diplomas.
  - d. Three (3) qualifying references from engineers that hold a Certification in Structural Engineering, or engineers licensed/registered in any U.S. jurisdiction, that substantiate the applicant's competency and work experience in the field of structural engineering. Each reference would include a discussion of the level and breadth of experience presented in the applicant's portfolio.
3. If the Certification Credentialing Committee determines that the information, as submitted by the applicant, does not adequately demonstrate the appropriate competency level, the applicant may be requested to submit additional supporting data or submit to an interview.

## **Code of Conduct**

The SECB is dedicated to ensuring that the structural engineering profession maintains the highest standards of professional conduct and integrity. In order to fulfill this obligation, the SECB requires all certificants to abide by the following minimum standards of conduct:

1. Certificants shall accept compensation for the performance of engineering services on the same project from only one client, unless all parties providing compensation are aware of all of the engineer's contractual and fiduciary responsibilities associated with the project and are in agreement therewith.

2. Certificants shall practice engineering within the scope permitted by law and in the area(s) of their competence.
3. Certificants shall only delegate structural engineering responsibilities to people that are qualified by education, training, and experience to perform those duties. When work that is the responsibility of the Certificant is performed by others who do not have such qualifications, Certificant shall provide adequate supervision and training of those performing the work to provide assurance that it is properly performed.
4. Certificants shall be objective and accurate in all correspondence, reports, statements, testimony, and advertisements.
5. Certificants shall not practice structural engineering on projects known to be unlawful, fraudulent, or dishonest.
6. Certificants shall report to the owner, or to the owner's designated agent, any unauthorized or improperly authorized disregard by any contractor of plans or specifications for construction or fabrication, if the Certificant becomes aware of such disregard.
7. Certificants shall only affix his/her signature and seal to documents that conform to applicable engineering standards and for which he/she, or a person under his/her direct supervision, has performed professional services or thoroughly reviewed.
8. Certificants shall notify the client or employer of any financial interest he/she has in any product, or in bids or earnings of any contractor, manufacturer or supplier on work for which he/she has responsibility.
9. Certificants shall not take unlawful actions to affect the pricing of fees for services.
10. Certificants shall not reveal client's confidential information or data without prior consent of the client, except as authorized or required by law.

### **DECLARATION AND RELEASE**

Please read the following information. You are required to acknowledge that you agree to the following statements by signing your Application Agreement.

- I understand that the information gathered in the certification process may be used by the Structural Engineering Certification Board (SECB) for statistical purposes, for the evaluation of the certification program or for other research or study.

- I understand that SECB will use reasonable efforts to keep the information in their possession confidential.
- I further understand that I must immediately inform SECB of any change in circumstances that may affect this application and the information that has been provided by me, or that may affect my continuing eligibility.
- I understand that I am required to identify any action by a State Board where there is a finding of technical incompetence, or technical malpractice, and that such a finding shall be cause for denial of renewal of certification.
- I authorize SECB to include my name and contact information in any publicly available lists or directories in which the names of persons certified in the practice of structural engineering are published; and I hereby waive any right to object to such listings.
- I understand and agree that SECB owns all right, title, and interest in and to all names, trademarks, logos, copyrights, applications, and other materials related to certification in the practice of structural engineering; and I agree that I shall only use such intellectual property in accordance with policies promulgated by SECB. I further agree to cease using such intellectual property upon the expiration, suspension, or termination of my certification.
- I understand and agree that SECB makes no claims, warranties, guarantees, or promises regarding the content or performance of any certificant, and I agree not to misrepresent my certification status or its meaning.
- I do hereby attest to the accuracy and validity of, and assume full responsibility for, the content of this application and all materials and information used by me in support of the application, and all use thereof by third parties.
- In consideration of my application to, and participation in, the certification in structural engineering program, I do hereby: (1) release, discharge, and hold harmless, individually and collectively, SECB, and its officers, directors, employees, committee members, members, subsidiaries, agents, successors, and assigns, from any and all liabilities that may arise, directly or indirectly, now or in the future, by reason of, or in connection with, any decision, action, or omission relating to this application, the failure to grant certification or re-certification, the revocation of certification, or the certification standards; and (2) indemnify, save, and hold harmless, individually and collectively, SECB and its officers, directors, employees, committee members, members, subsidiaries, agents, successors, and assigns, from any and all liabilities that may arise, directly or indirectly, now or in the future, by reason of or in connection with any acts

or omissions of mine. The foregoing release and waiver of liability, and the foregoing indemnification, shall be binding on me and my heirs, executors, administrators, successors, and assigns.

- I also understand and agree that in considering this application, SECB may make inquiry of such persons or entities, inspect such records, and make and retain copies of such materials as they deem appropriate.
- Without limiting the generality of the foregoing, I hereby authorize SECB to make such inquiries regarding my fitness for certification and authorize any persons or entities contacted to respond to such inquiries and provide copies of any relevant and non-confidential information to the requesting organization.
- I further authorize SECB to provide a copy of this Declaration and Release to those entities contacted in connection with this application.

**APPLICATION AGREEMENT – REGULAR PROCESS (EDUCATION, EXPERIENCE & EXAMINATION)**

I am applying for certification in the practice of structural engineering and affirm that I have met the minimum requirements of four or more years' experience in structural engineering or held a full time professional academic engagement teaching structural engineering at the university level. I affirm that my experience includes design, analysis, construction, and/or rehabilitation of structures.

**If awarded the designation, I understand that I will be required to earn a minimum of 15 Professional Development Hours (PDH) per renewal cycle.**

I agree to the Code of Conduct (pages 5-6) and the Declaration and Release (pages 6-8).

I attest that the information in this application is correct and accurate.

I understand that I am required to identify any action by a State Board where there is a finding of technical incompetence or technical malpractice and that such a finding shall be cause for denial or renewal of the designation.

I agree in my practice to conduct myself in ways that are in keeping with the Code of Conduct and agree to a set of rules related to accurately representing the credential to employers and customers.

I understand that obtaining certification in the practice of structural engineering is an indication that I have met the SECB standards as evidenced by my past work; but it is neither an endorsement of me for future work nor a guarantee of future performance.

I understand that the SEBC may request supporting documentation, such as:

- Copies of certificates indicating the completion of the qualifying exams.
- A complete work history including, for each professional engagement, the employer's name and address, work location, dates of engagement, and a summary of principal responsibilities and projects.
- Evidence of education, including certified copies of transcripts and/or diplomas.

I understand that if the Certification Credentialing Committee determines that the information submitted does not adequately demonstrate the appropriate competency level, I may be required to participate in an interview.

I further understand that:

- The requirements for Certification and process for achieving and maintaining the designation may be revised from time to time.
- An incomplete application will not be accepted and will be returned to me.
- The SECB will conduct an audit on a random basis of a certain percentage of its certificants, to verify that they are in good standing. Failure to cooperate in such an audit, should I be selected, will be considered grounds for suspension and may result in the revocation of my certification.
- Applications that contain erroneous or misleading information may result in denial of the application, revocation of certification, and forfeiture of the application fee.
- SECB shall not be responsible for lost or damaged application materials.
- This application and all accompanying and subsequently submitted materials become the property of SECB upon submission.
- Certification may be revoked for the following reasons (among others):
  - Any misrepresentation in the application, whether intentional or unintentional;
  - An individual no longer meets one or more of the standards for certification; or

- Non-payment of applicable fees.

If my application is not accepted, I understand that I will be notified as to which requirements have not been met. The application fee is not refundable. I will have an opportunity to meet those specific requirements within the next 24 months, without additional charge beyond the balance of the original submission fee. After the original submission and one resubmit, I may be charged a re-review fee of up to \$200, depending on the amount of work involved.

I also understand that, if I am not selected for certification in the practice of structural engineering, I will be advised as to the standards that I have not met. I have the right to appeal this decision to the Credentialing Committee and SECB within 30 days of notification of each denial and file a written request for re-consideration. The request shall contain information that may not have been considered by the Credentialing Committee.

Should I appeal, another impartial reviewer will evaluate my application. The Credentialing Committee will submit a recommendation to the SECB, whose decision is final.

I hereby authorize SECB to contact the individuals or institutions that will attest to my experience and education.

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**Printed Name of Candidate**

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**Signature**

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**Date**

## **APPLICATION AGREEMENT – GRANDFATHERING PROVISION**

I am applying for certification in the practice of structural engineering and affirm that I hold an active license or registration (as applicable) in a U.S. jurisdiction, whereby I am eligible to act in responsible charge of structural engineering projects, and that the license or registration was awarded prior to June 19, 2005.

I affirm that I have met the minimum requirements of three or more years' experience in structural engineering *immediately preceding this application*.

**If awarded the designation, I understand that I will be required to maintain my certification, by having a current licensure or registration that permits me to offer structural engineering services in the jurisdiction of licensure or registration, and earn a minimum of 15 Professional Development Hours (PDH) per renewal cycle.**

I agree to the Code of Conduct (page 5-6) and the Declaration and Release (pages 6-8).

I attest that the information in this application is correct and accurate.

I understand that I am required to identify any action by a State Board where there is a finding of technical incompetence or technical malpractice and that such a finding shall be cause for denial or renewal of the designation.

I agree in my practice to conduct myself in ways that are in keeping with the Code of Conduct and agree to a set of rules related to accurately representing the credential to employers and customers.

I understand that obtaining certification in the practice of structural engineering is an indication that I have met the SECB Standards as evidenced by my past work and is neither an endorsement of me for future work nor a guarantee of future performance.

I understand that the SECB may request supporting documentation, such as

- Copies of certificates indicating the jurisdiction and type of qualifying professional registration or licensure.

- A complete work history including, for each professional engagement, the employer's name and address, work location, dates of engagement, and a summary of principal responsibilities and projects.
- Evidence of education, including certified copies of transcripts and/or diplomas.
- Three qualifying references from engineers that hold a Certification in Structural Engineering, or engineers licensed/registered in any U.S. jurisdiction, that substantiate my competency and work experience in the field of structural engineering. Each reference will have to include a discussion of the level and breadth of experience in my portfolio.

I understand that if the Certification Credentialing Committee determines that the information submitted does not adequately demonstrate the appropriate competency level, they may require me to participate in an interview.

I further understand that:

- The Requirements for Certification and process for achieving and maintaining the designation may be revised from time to time.
- An incomplete application will not be accepted and will be returned to me.
- The SECB will conduct an audit on a random basis of a certain percentage of its certificants, to verify that they are in good standing. Failure to cooperate in such an audit, should I be selected, will be considered grounds for suspension and may result in the revocation of my certification.
- Applications that contain erroneous or misleading information may result in denial of the application, revocation of certification, and forfeiture of the application fee.
- SECB shall not be responsible for lost or damaged application materials.
- This application and all accompanying and subsequently submitted materials become the property of SECB upon submission.
- Certification may be revoked for the following reasons (among others):
  - Any misrepresentation in the application, whether intentional or unintentional;
  - An individual no longer meets one or more of the standards for certification; or
  - Non-payment of applicable fees.

If my application is not accepted, I understand that I will be notified as to which standards have not been met. The application fee is not refundable. I will have an opportunity to meet those specific standards within the next 24 months, without additional charge beyond the balance of the original submission fee.

After the original submission and one resubmit, I may be charged a re-review fee of up to \$200, depending on the amount of work involved.

I also understand that, if I am not selected for certification in the practice of structural engineering, I will be advised as to the standards that I have not met. I have the right to appeal this decision to the Credentialing Committee and SECB within 30 days of notification of each denial and file a written request for re-consideration. The request shall contain information that may not have been considered by the Credentialing Committee.

Should I appeal, another impartial reviewer will evaluate my application. The Credentialing Committee will submit a recommendation to the SECB, whose decision is final.

I hereby authorize SECB to contact the individuals or institutions that will attest to my experience and education.

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<b>Printed Name of Candidate</b>	<b>Signature</b>	<b>Date</b>
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**Affix Professional Seal**

### **Fees: Regular Process – Qualified Through Education, Experience and Examination**

- a. Application fee shall be \$350 per applicant.
- b. Annual recertification fee is \$100.

A check for the required amount must be submitted with the Application Form and the Application Agreement – Regular Process.

If an application is rejected, the \$250 processing fee will be retained and the remainder will be refunded.

### **Fees: Grandfathering Provision**

Application forms shall be accompanied by an application fee in an amount as follows:

- a. Applications received prior to July 1, 2005, \$350.
- b. Applications received after July 1, 2005, \$450 which is non refundable.
- c. Annual recertification fee is \$100.

A check for the required amount must be submitted with the Application Form and the Application Agreement – Grandfathering Provision.

If an application is rejected, the \$250 processing fee will be retained and the remainder will be refunded.

**There will be a \$50 charge for shipping of plaques outside the 50 Continental United States. Once approved for certification, applicants will be contacted to mail in this \$50 fee.**

### **Directions for Submitting the Application**

The application documents and check must be submitted by mail to the following address:

SECB

645 N. Michigan Avenue, Suite 540

Chicago, IL 60611



**Exhibit A-Grandfathering Provision**  
**Structural Engineering Certification Board**  
 645 N. Michigan Ave., Suite 540, Chicago, IL 60611 www.secertboard.org  
**Application Form for Professional Structural Engineering Certification**

<b>General Information</b>					
<b>Name</b>		<b>Last</b>			
		<b>First</b>			
		<b>Middle</b>			
<b>Title (circle one)</b>		<b>Mr. Mrs. Ms.</b>	<b>Preferred name for plaque:</b>		
<b>Social Security Number</b>					
<b>Company Name</b>					
<b>Title</b>					
<b>Address</b>		<b>Business</b>		<b>Home</b>	
<b>Street Address</b>					
<b>Suite Number</b>					
<b>City</b>					
<b>State &amp; Zip Code</b>					
<b>Phone # with area code</b>					
<b>Email Address</b>					
<b>Education – (provide supplemental statement if required)</b>					
<b>Degree Level (BS, MS, PhD)</b>		<b>Discipline</b>	<b>Year</b>	<b>Institution</b>	
<b>Professional Registration – (provide supplemental statement if required) All fields to be filled in.</b>					
<b>State or Territory</b>	<b>Discipline</b>	<b>License #</b>	<b>Year of Award</b>	<b>Exam or Comity</b>	<b>Status (Active or Inactive)</b>
<b>Experience Record – (Attach Engagement Record to include the past 3 years of experience and if necessary, include resume)</b>					
<b>Employer</b>		<b>Dates of Engagement</b>	<b>Areas of Practice (description of work performed)</b>		
<b>Have you ever been denied professional engineering registration or had a registration suspended or revoked? (if yes, provide summary statement of circumstance)</b>					
<b>Have you ever been convicted of a felony? (if yes, provide summary statement of circumstances)</b>					

Date:	Affix professional seal
Signature	



**Exhibit Aa-Regular Provision**  
**Structural Engineering Certification Board**  
 645 N. Michigan Ave., Suite 540, Chicago, IL 60611 www.secertboard.org  
**Application Form for Professional Structural Engineering Certification**

<b>Name</b>	<b>Last</b>			
	<b>First</b>			
	<b>Middle</b>			
<b>Title (circle one)</b>	<b>Mr. Mrs. Ms.</b>	<b>Preferred name for plaque:</b>		
<b>Social Security Number</b>				
<b>Company Name</b>				
<b>Title</b>				
<b>Address</b>	<b>Business</b>		<b>Home</b>	
	<b>Street Address</b>			
	<b>Suite Number</b>			
	<b>City</b>			
	<b>State &amp; Zip Code</b>			
	<b>Phone # with area code</b>			
	<b>Email Address</b>			
<b>Education – (provide supplemental statement if required)</b>				
<b>Degree Level (BS, MS, PhD)</b>	<b>Discipline</b>	<b>Year</b>	<b>Institution</b>	
<b>Education Cont.</b>				
<i>Coursework</i>	<i>Hours Completed.</i>		<i>Coursework</i>	<i>Hours Completed</i>
Technical Writing			Timber Behavior & Design	
Structural Analysis			Masonry	
Advanced Structural Analysis			Structural Dynamics	
Structural Steel Behavior & Design			Soil Mechanics/Found. Design	
Structural Concrete Behavior & Design				
<b>Examinations Completed:</b>			<b>Yes/No:</b>	<b>Date Taken:</b>
NCEES SE-I & SE-II				
NCEES SE-II & California SE III				
NCEES SE-II and WA SE III				
<b>Experience Record – ( Attach Engagement Records and if necessary, include resume)</b>				
<b>Employer</b>	<b>Dates of Engagement</b>	<b>Areas of Practice (description of work performed)</b>		
Have you ever been denied professional engineering registration or had a registration suspended or revoked? (if yes, provide summary statement of circumstance)				
Have you ever been convicted of a felony? (if yes, provide summary statement of circumstances)				

The undersigned certifies that to the applicant’s best knowledge, the information furnished above is true and accurate.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# Structural Engineering Certification Board Reference Form

## Exhibit C

Have you and the respondent been employed by or been members of the same firm? Yes\_\_\_\_\_ No\_\_\_\_\_ If yes, please supply the following information:

	FIRST ENGAGEMENT	OTHER ENGAGEMENTS
From-To		
Name of Firm		
City		
Applicant's Position		
Respondent's Position		

**To Be Completed by Respondent-Please Type or Print in Black Ink.**

1. Is the above information correct as stated? Yes\_\_\_\_\_ No\_\_\_\_\_ If no, give dates and explain:
  
2. How long have you known the applicant?
3. What is/was your relationship to the applicant?
4. Would you recommend this applicant as qualified to serve in responsible charge of structural engineering projects? No\_\_\_\_\_ Yes\_\_\_\_\_

Comments:

5. How would you rate the applicant's:
- |                     |           |              |       |
|---------------------|-----------|--------------|-------|
|                     | Excellent | Satisfactory | Poor  |
| Character           | _____     | _____        | _____ |
| Reputation          | _____     | _____        | _____ |
| Technical Knowledge | _____     | _____        | _____ |

6. Other comments (please use back side of sheet):

Date: \_\_\_\_\_ Name of Respondent: \_\_\_\_\_

Respondent's Engineering Licensure: Jurisdiction \_\_\_\_\_ License # \_\_\_\_\_ Year \_\_\_\_\_ Discipline \_\_\_\_\_

Name of Respondent's Firm \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Position in Firm: \_\_\_\_\_

